

Registration Guide 2023

Welcome to East Manchester Teaching School Hub. Please follow the guidance below to register your ECTs and mentors for our Appropriate Body and Early Career Framework provision.

Appropriate Body Service (AB)

ALL ECTs **must** be registered with an Appropriate Body for statutory induction. To register ECTs with us for the Appropriate Body, please click on the link [here](#).

Early Career Framework (ECF)

All schools are required to register their intentions for the ECF on the DfE portal - this activates funding for schools.

Information inputted must be accurate as this determines access to UCLeXtend. Register new ECTs and mentors on the DfE portal for the Early Career Framework [here](#).

Select UCL as the training provider.

UCLeXtend Access

The DfE portal must be completed for **both** the ECT and mentor to gain access to UCLeXtend - the online platform to download session materials. UCL will send login details directly to participants.

Please note: Once you have received access, you will need to accept the **Programme Commencement Agreement** at the bottom of the overview page to gain full access to materials.

ECF Facilitated Training Session Information

Once we receive registration details, ECTs will be sent a cluster group code and a PDF with their session dates for the year. Mentors will be sent information regarding the structure of their training. All the details will also be on our [website](#).

EMTSH conferences & training

Please visit our [website](#) to sign Induction Tutors, ECTs and Mentors to applicable training.

Please contact the EMTSH team if you require any assistance with any of the processes above.
Email: info@eastmanchesterteachinghub.com or ecf@eastmanchesterteachinghub.com.
We are always here to help!