UCL ECT Programme for Mentors | Guidance

UCL's **Programme for Mentors** is the next step in **YOUR professional journey.**

- ✓ The programme is hosted on UCL Extend and **complements** the new ECTP.
- ✓ As well as supporting your ECT, you will also engage in **online learning** and **face-to-face training.** This is designed to enhance your skills as a mentor and provide transferable skills for other roles in school.
- ✓ Use the guidance below to help you navigate the programme.

What does **UCL's Programme for Mentors** involve?				
The Fundamentals of Mentoring	Independent Study	Mentor Meeting Preparation	Local Learning Communities	Module Evaluation

Key Information

The ECT programme is based on the statements in the ITTECF.

For each module, ECTs must **complete ALL topics**, but they can **decide the order** dependent on their **needs** and **professional journey**.

They must remember to click 'Mark as Done' on every activity. Please do this on **ALL mentor activities** too.

UCL advise that they complete a '**Reflection Journal**' to gather their thoughts, reflections and learning over the next two years. This is not compulsory, but they may find this helpful!

They (and you) can access **UCL's Staffroom Podcast** to enhance their engagement with UCL's world-leading research!

My ECT started in January. What do I do?

- Complete the **NEW UCL Programme for Mentors** as outlined on page two.
- Start at **Module Three** with your ECT if they started in **January**.
- Complete the '**Fundamentals of Mentoring**' and start your **Independent Study** from **Module Three**.
- Complete the **Independent Study** for **Module One** and **Module Two** in the **Autumn term** in line with your ECT.
- Attend our **ECT Mentor Conference | Part One** in Spring and our **ECT Mentor Conference | Part Two** in the Summer.

My ECT started in April. What do I do?

- Complete the NEW **UCL Programme for Mentors** as outlined on page two.
- Your ECT will complete a bespoke '**Summer Starter Programme**' and then commence **Module One** with you in September. Support them as outlined on **UCL Extend**.
- Complete the '**Fundamentals of Mentoring**'.
- Attend our **ECT Mentor Conference** in the **Autumn**.

How can I make the most of the programme whilst **managing my workload and wellbeing**?

- Complete your mentor Independent Study **across the year**. It is designed to complement each module your ECT is engaging with each half term.
- You should have **time allocated** on your timetable for your mentor role. Independent study and the mentor meetings with your ECT should happen within the school day.
- With your ECT, use the **Module Formative Assessment** to decide if they are '**Emerging**', '**Embedding**' or '**Excelling**' in different areas and use this as a focus.
- In the mentor meetings, prioritise the '**Theory into Practice**' or '**Exemplification and Extension**' sections depending on the needs of your ECT.
- If your ECT finds the materials repetitive of their training year, remind them that this is about being a **lifelong learner** and **inquiring practitioner**. They have a new context and new challenges so it's always worth going back to look at this through a **different lens** to **enhance their practice**.
- If you're struggling, talk to the **Induction Tutor** in your school.

UCL ECT Programme for Mentors | Pathway

	Autumn One	Autumn Two	Spring One	Spring Two	Summer One	Summer Two
ECT Mentor Conferences with East Manchester Teaching School Hub	**ECT Mentor Conference Part One** Leading ECT Development (Full Day) Local Learning Communities	**Not Applicable**	**Not Applicable**	**Not Applicable**	**ECT Mentor Conference Part Two** Leading ECT Development (Three Hours) Local Learning Communities	
The Fundamentals of Mentoring	The Fundamentals of Mentoring (Two Hours)	**Not Applicable**	**Not Applicable**	**Not Applicable**	**Not Applicable**	**Not Applicable**
Independent Study To support the relevant module for your ECT, complete the linked Independent Study	Independent Study Theme One Linked to Module One for ECT1 Linked to Module Seven for ECT2	Independent Study Theme Two Linked to Module Two for ECT1 Linked to Module Eight for ECT2	Independent Study Theme Three Linked to Module Three for ECT1 Linked to Module Nine for ECT2	Independent Study Theme Four Linked to Module Four for ECT1 Linked to Module Nine for ECT2	Independent Study Theme Five Linked to Module Five for ECT1 Linked to Module Nine for ECT2	Independent Study Theme Six Linked to Module Six for ECT1 Linked to Module Ten for ECT2
Mentor Meetings Scroll down and access the relevant mentor meeting according to the module and topic for the term and week.	Mentor Meeting Preparation Weekly Mentor Meeting	Mentor Meeting Preparation Weekly Mentor Meeting	Mentor Meeting Preparation Weekly Mentor Meeting	Mentor Meeting Preparation Weekly Mentor Meeting	Mentor Meeting Preparation Weekly Mentor Meeting	Mentor Meeting Preparation Weekly Mentor Meeting
Mentor Evaluation	Mentor Evaluation One	**Not Applicable**	Mentor Evaluation Two	**Not Applicable**	Mentor Evaluation Three	**Not Applicable**

What does my ECT have to do each half term?

Each **half term**, your ECT will access a different **module**.

On UCL Extend, for each module, they will...

- Complete the **Module Formative Assessment**
- Meet with you to discuss their findings from the **Module Formative Assessment** and **rate** their **knowledge** and **practice** (emerging, embedding, and excelling)
- Choose a **pathway** through different topics to suit their professional journey. They will do this with your **guidance**.
- For each topic engage with the **mentor meeting** and/or **independent study**
- Meet with you to **review their learning** from the module
- Complete the **Module Evaluation** or **Inquiry Impact Review** as relevant!

They will also attend **Facilitated Learning Sessions** with East Manchester Teaching School Hub in a **bespoke cluster**.